



STUDENT APPLICATION TO WORK AT DIU

Dallas International University is an equal opportunity employer. Within the context of its theological convictions and mission, DIU does not discriminate on the basis of race, color, national origin, gender, age, or disabled condition if the person is able to perform the essential functions of the position.

Date: \_\_\_\_\_ Name: \_\_\_\_\_
Last or Family name First or Given name Middle or other name

Street Address City State Zip

Cell phone DIU Email non-DIU Email

I desire a Student Assistant position in the following department(s)/area(s):

Library Enrollment Services IT Research Student Services Other \_\_\_\_\_

Have you ever been employed at DIU? Yes No If yes, give most recent date \_\_\_\_\_

Are you eligible for work/study? Yes No Are you a U.S. citizen? Yes No

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration status? Yes No
(Proof of citizenship or immigration status will be required upon employment)

Are you restricted to employment on campus only because of visa or immigration status? Yes No

Have you been convicted of a felony within the last 7 years? Yes No If yes, please explain below:

(A conviction will not necessarily bar you from employment.)

Have you ever had a bond canceled or turned down? Yes No If yes, please explain below:

List special skills, licenses, and qualifications below:

I affirm that the facts set forth in my work application and other work-related documents are true and complete. I authorize investigation of all statements contained in this application. I authorize any person, school, current or former employer, consumer reporting agency, and any other organization or agency to provide information relevant to such investigation and I hereby release all persons and corporations requesting or supplying information pursuant to such investigation from all liability for doing so. I understand that misrepresentation or omission of facts shall be considered sufficient cause for non-employment or dismissal if employed. I affirm that my intention in completing this application is to apply for work at Dallas International University and for no other reason or purpose. I understand and acknowledge that this application is neither a contract nor constitutes an offer or acceptance of employment.

Signature of Applicant:

Email completed application to HumanResources@diu.edu.