



Approval to Schedule Thesis Defense

- 1. This form is to be filled out and filed by the Thesis Committee Chair and submitted to the Office of Academic Affairs (Pike 114).
2. The thesis defense must be scheduled no later than 2 weeks before the proposed date of the defense and only after a completed draft of the thesis has been submitted to each thesis committee member.
3. The actual date of the defense must be no later than one week before the end of the term.
4. Submit a printed draft copy of the thesis with a copy of this form to the Library for technical checks on works cited.

Student last name First name Middle name/initial

MA in with a concentration in Name of Major (e.g. Applied Anthropology, Applied Linguistics, World Arts, Abrahamic Studies)

Thesis title:

We, the members of the above-mentioned student's committee, approve scheduling a thesis defense.

Thesis Committee Chair Signature Thesis Committee Chair Typed Name Date
Thesis Committee Member or Co-Chair Signature Thesis Committee Member or Co-Chair Typed Name Date
Thesis Committee Member Signature Thesis Committee Member Typed Name Date
Thesis Committee Member Signature Thesis Committee Member Typed Name Date

Schedule of Thesis Defense

Date (≥ 2 weeks after filing this form) Time (2 hours) Location

I, the Thesis Committee Chair, have obtained copies of the following forms from \\LAISH\Data\GIALDocs\2 ACADEMIC AFFAIRS\2.0\2.0.6 FORMS-Academic\Thesis Forms

- 2252 Thesis Defense Report.pdf
2256 Thesis Defense Rubric.pdf

and will ensure that all Thesis Committee Members have them before the thesis defense.

Thesis Committee Chair Signature

The Signature of the Dean of Academic Affairs is required for approval:

Signature of Academic Dean Typed Name Date

FOR ACADEMIC AFFAIRS OFFICE USE

Table with 4 rows and 3 columns: Task, Initial, Date. Rows include: Date, time, and location confirmed on Dallas Int'l room calendar; Library notified of defense date and time; Date recorded on graduation tracking spreadsheet; Form given to Registrar.