



Application to Schedule Comprehensive Examination

Comprehensive Examinations are scheduled two to five weeks before the end of the term. Consult with your faculty adviser regarding the exact date of the comps and for guidance in preparing for the exams.

Please note that Comprehensive Examinations are to be taken during the term in which you will graduate; you must be enrolled as a student during that term. Submit this form, signed by your graduate adviser, to the Dean of Academic Affairs office no later than the first day of Session 2 of the term in which you will graduate.

Student last name, First name, Middle name/initial, Term of graduation, Phone number

I request that I be registered to take the Comprehensive Examination for the Master of Arts degree in

name of major, name of concentration

Student Signature, Student Typed Name, Date

Certification of qualification to take the comprehensive exam

Student Typed Name has successfully completed all the courses required for the MA degree,

except the following courses for which he/she is registered this term:

Three horizontal lines for listing courses

and is cleared to sit the regularly scheduled comprehensive exam.

Graduate Adviser Signature, Graduate Adviser Typed Name, Date

Consistent with the Rehabilitation Act of 1973 as amended and the Americans with Disabilities Act, Dallas Int'l seeks to provide "reasonable accommodation" to students with disabilities taking the comprehensive examination, so as not to discriminate on the basis of that disability. Student responsibility primarily rests with informing the office of the Dean of Students of the disability at the time this form is submitted and in providing authorized documentation.