



DALLAS INTERNATIONAL UNIVERSITY

Independent Study Permission Form

NOTICE TO STUDENT

Independent studies are allowed under certain circumstances. If, after consulting with your academic advisor, an independent study seems appropriate, approach the faculty member about directing your independent study. In dialog with you, the faculty member will complete the first section of this form (see #1 below) and then you will attain the necessary approvals (see #2 & #3). When done, this form and syllabus will be submitted to the Registrar's Office. When enrolled in an independent study course, your transcript will be marked with "IS" for "Independent Study."

1 FOR INSTRUCTOR TO COMPLETE:

Student's name: _____

Session(s): _____ Term: _____ Year: _____

I am willing to direct an independent study (select one below):

Conference - a conference course will be instructor directed with student interaction.

Readings - a reading course will be instructor directed with independent individual work.

Special Project

The suggested course title is: _____

The rationale for allowing this independent study is:

I have supplied a course syllabus (hardcopy) or submitted an electronic copy to the Academic Dean's Office.

Note: The above step must be completed by the end of preregistration or registration. I understand that the student above is expected to complete the independent study by the end of the designated session(s) and that an incomplete grade ("I") will not be allowed.

Instructor's Signature Date

<p>2 This independent study is in accordance with the student's Intended Plan of Study (IPS).</p> <p>_____ Approve Deny Department Head's Signature Date</p>	<p><u>Registrar's Office Use Only:</u></p> <ul style="list-style-type: none"> • IPS on file? Y/N • Variation from IPS? Y/N If yes, notify student & advisor. • Cooperative program student? Y/N If yes, notify cooperative program institution of changes/withdrawals? • International student? Y/N If yes, notify the ISC Dir. <p>Initials: ____ Date: ____</p>
<p>3</p> <p>_____ Approve Deny Dean of Academic Affairs' Signature Date</p>	
<p>4 FOR REGISTRAR TO COMPLETE:</p> <p>Course # _____ Course Title: _____</p>	