

Petition for Leave of Absence

NOTE: Students with an approved *Intended Plan of Study* who are planning to be absent for **more than one term of study** should complete and submit this form to the Registrar's Office prior to the beginning of the leave time. The maximum length of leave is four years (8 full academic terms).

Student's Name: _____

Start Date of Leave of Absence: _____

Term to Return after Leave of Absence: _____

Degree Program: _____

Major Concentration: _____

Thesis in Progress (Petition must be signed by Thesis Committee Chairperson)

Thesis Committee Chairperson's Name: _____

Thesis Committee Chairperson's Signature: _____

OR

Other (Petition must be signed by Advisor)

Advisor's Name: _____

Advisor's Signature: _____

(Date)

(Signature of Student)

Once completed, please submit this form to the Dallas International University Registrar's Office.

Retain a copy of this form for your files.