



International Student Request

Leave forms/requests in ISC box on Admission office desk in Pike 113

Please fill out the first section (name & contact) and then the section(s) of this form which relate to your request. You will be contacted as soon as possible.

Name _____

Best means to contact you: _____

Contact info: _____

Best time to contact you: _____

Address change: Please provide your current address, if it has changed.

A change in address must be entered by Dallas Int'l personnel into the Student and Exchange Visitor Information System (SEVIS) within 10 days of the change.

Local Permanent Temporary

New address:

New phone number: _____

New e-mail: _____

Effective date: _____

Request changes/corrections to your current I-20: The information on your I-20 should match what you are, in fact, doing. Please attach a photocopy of your I-20.

Change in your academic program or program level (Certificate to Master's, or change of degree/department): Describe the change you seek and the reason for the change.

Change in the length of your program (shorten or extend): Describe the change you seek and the reason for the change.

Change from fulltime to part-time enrollment at Dallas Int'l: Describe the change you seek and the reason for the change.

Request work authorization: This is required from ISC before you begin work.

___ on-campus ___ off-campus (Pick up form, instructions; fill out form.)